BIS Help Guides
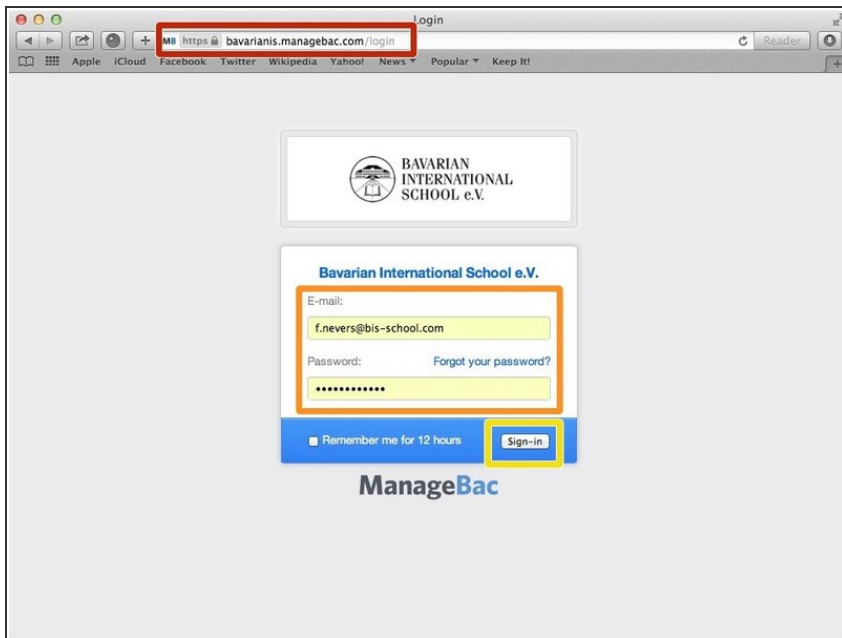
How to write end of year MYP reports

Learn how to create end of year MYP reports using Managebac
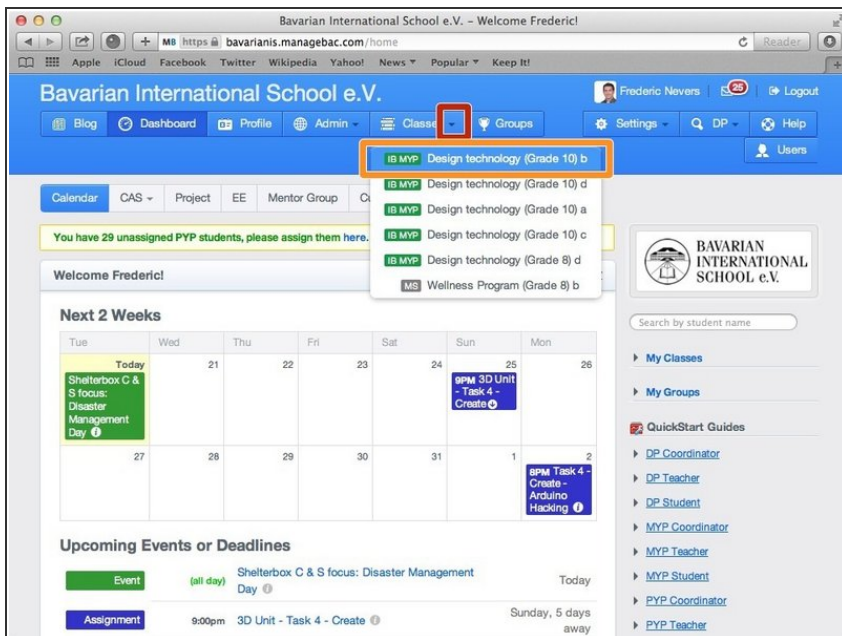
Written By: BIS Edtech Team

This document was generated on 2021-12-21 03:33:14 AM (MST).

© 2021   bavarianis.dozuki.com/   Page 1 of 3

Step 1 — Visit the BIS Managebac page
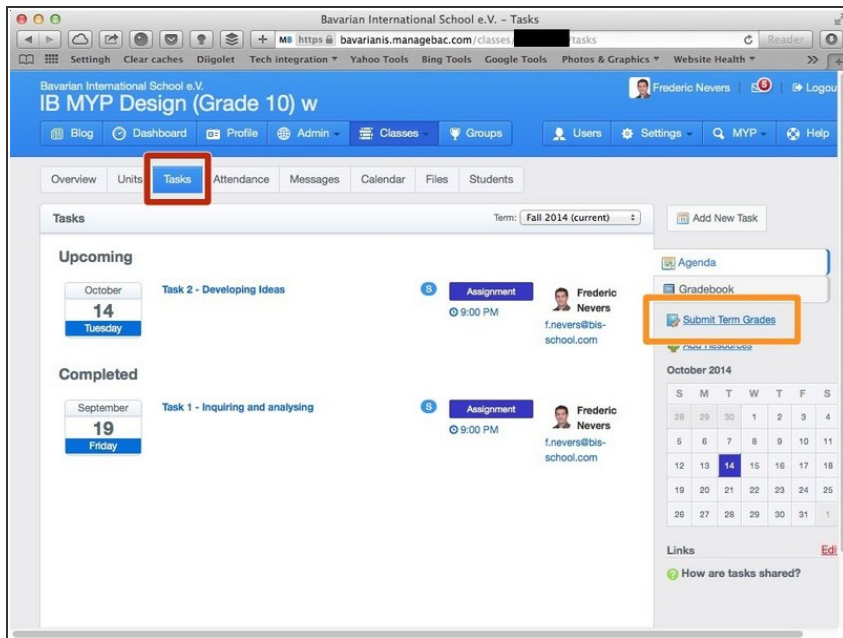
- Visit https://bavarianis.managebac.com

- Enter your username and password

- Click on 'Sign in'

- (i) If you cannot remember your password, please click on 'Forgot your password'.
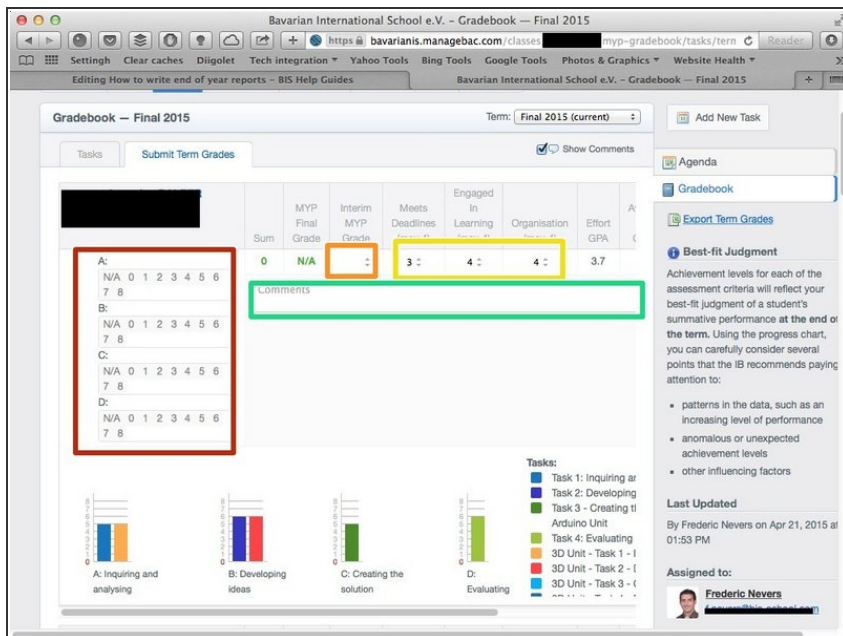
Step 2 — Visit your class page

- Click on the arrow pointing down in the 'Classes' tab

- Click on the name of the class you wish to visit the page of

Step 3 — Visit the 'Submit Term Grades' page

- Click on 'Tasks'

- Click on 'Submit Term Grades'

Step 4 — Inform end of year MYP reports

- Inform all of the criteria

- Enter an MYP grade

- Inform the effort reports

- Type a comment. Please adhere to the guidelines sent by the MYP coordinator

- (i) Any questions please contact the MYP coordinator

- ⚠ Please ensure you are in an area with strong network connection when typing your reports, and only have one Managebac tab open

This document was generated on 2021-12-21 03:33:14 AM (MST).

© 2021   bavarianis.dozuki.com/   Page 3 of 3