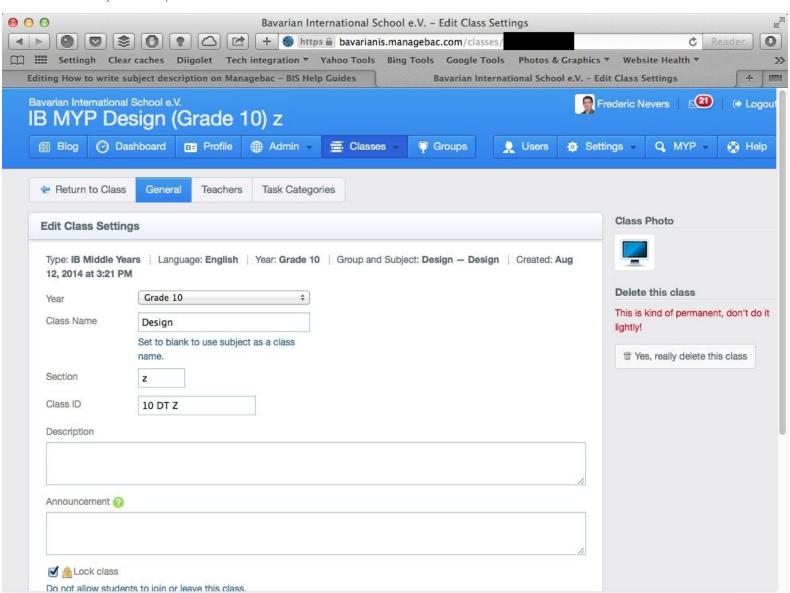
BIS Help Guides

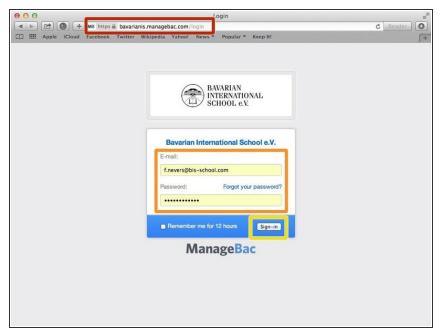
How to write subject description on Managebac

Learn how to create subject description on Managebac.

Written By: BIS Edtech Team

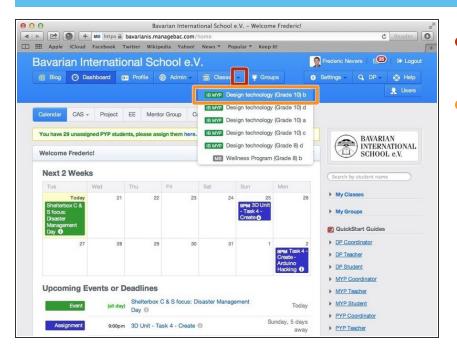


Step 1 — Visit the BIS Managebac page



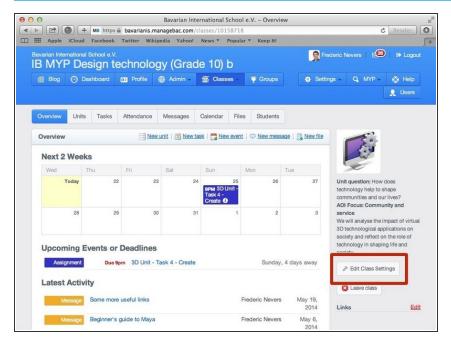
- Visithttps://bavarianis.managebac.com
- Enter your username and password
- Click on 'Sign in'
- i If you cannot remember your password, please click on 'Forgot your password'.

Step 2 — Visit your class page



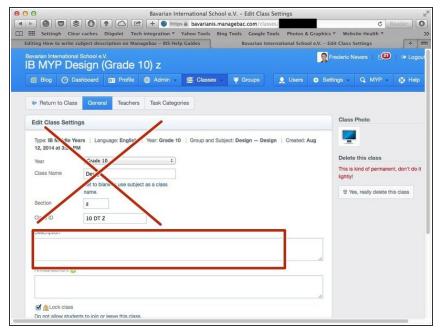
- Click on the arrow pointing down in the 'Classes' tab
- Click on the name of the class you wish to visit the page of

Step 3 — Edit class settings



Click on 'Edit class settings'

Step 4 — Type a class description



- Type your class description here.
 Please limit to 150 words only.
- Don't forget to scroll down and save
- Please do not change anything else on this page