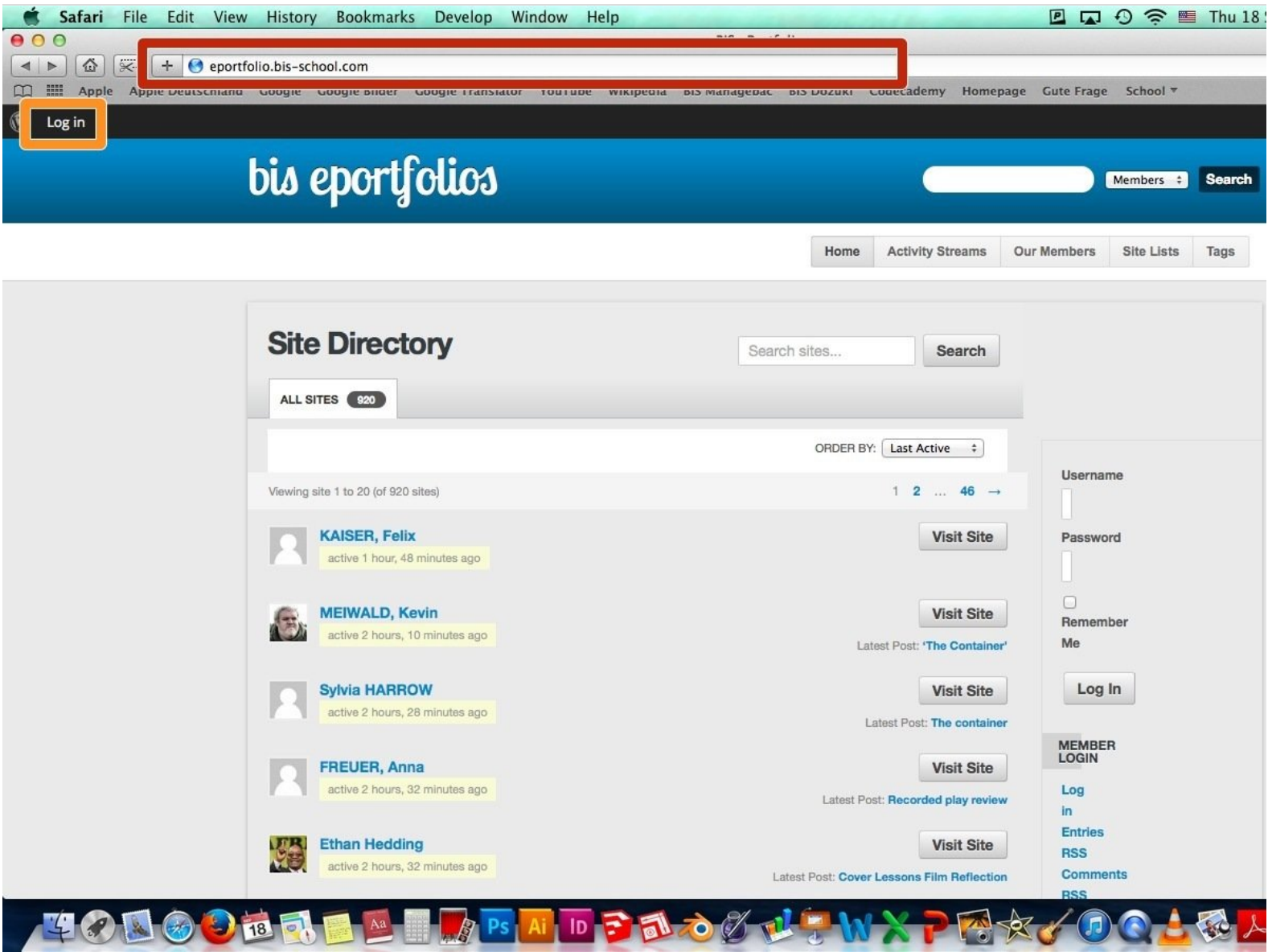


BIS Help Guides

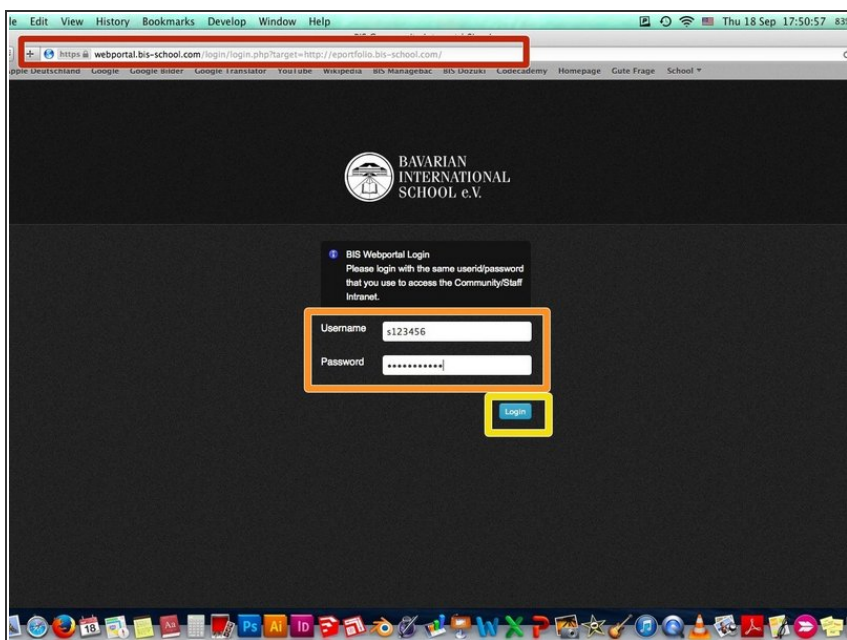
Login to eportfolio.com

This Guide will show you how to logon the first time to eportfolio

Written By: s11464

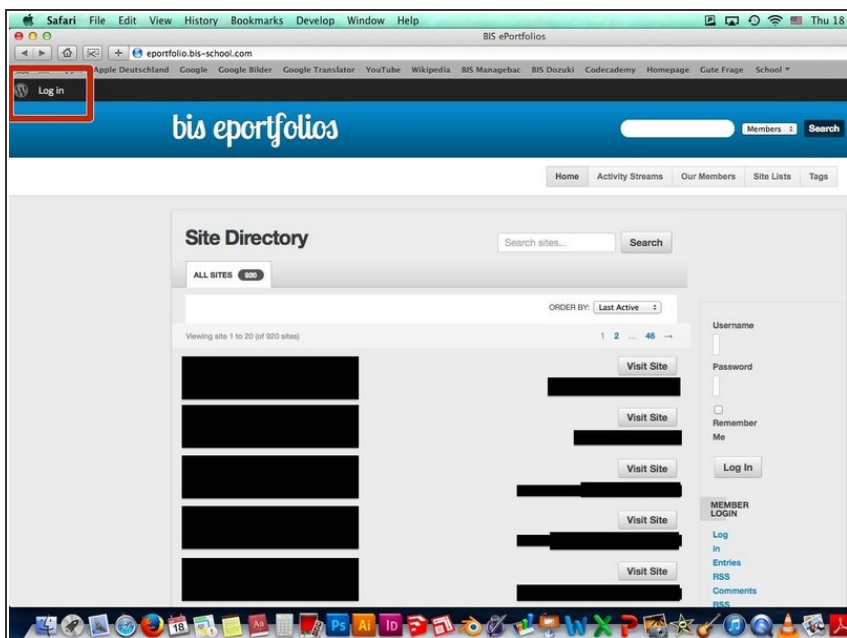


Step 1 — Go through the BIS Login



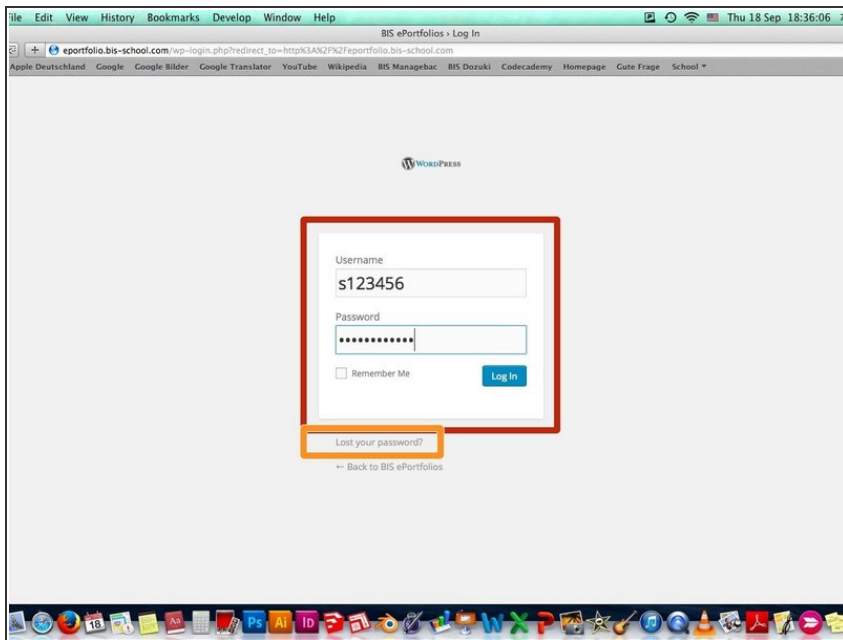
- Type eportfolio.bis-school.com into the adressbar
- Enter your sNumber and your password
- Click on "Login"

Step 2 — Log in



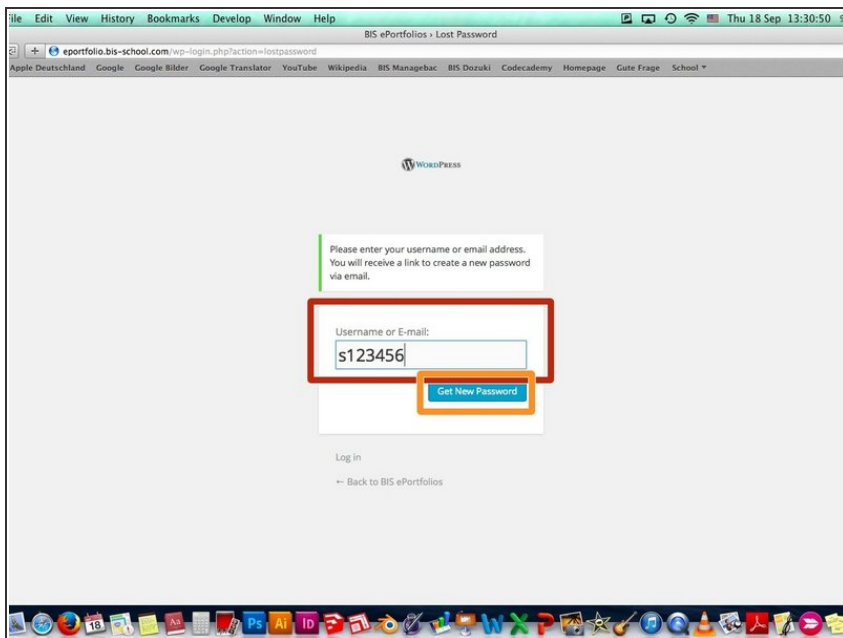
- Click on "Log In" in the upper right hand corner

Step 3 — Log in



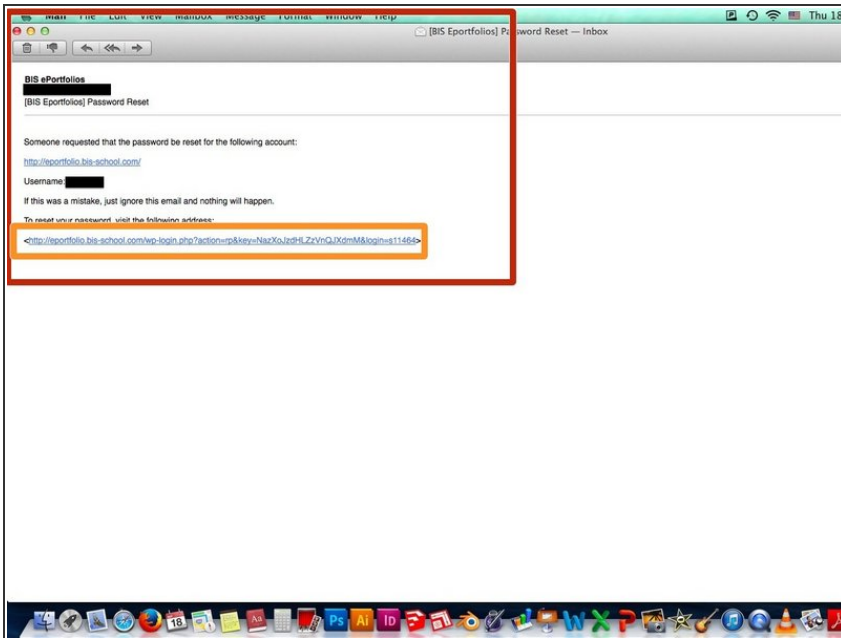
- Enter your sNumber and your Password and click on "Log In", then you are done
- If you don't have a password yet or would like to change your password, click on "Lost your Password?"

Step 4 — Enter your sNumber



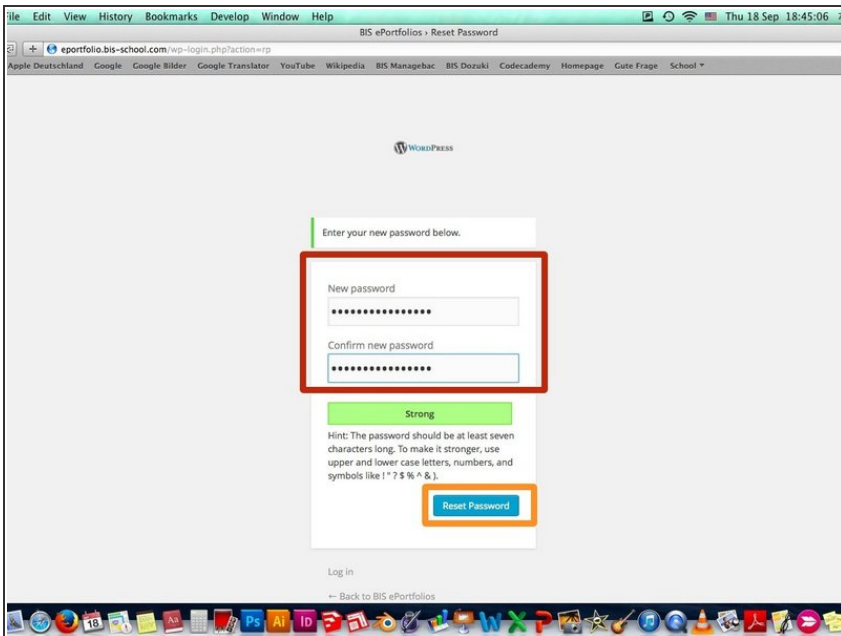
- Enter your sNumber in the box
- Click on "Get new Password"

Step 5 — Email



- Now you will get a email that looks like this
- Click on the link in the email

Step 6 — Make a new Password



- Enter your new password and confirm it
- Click on "Reset Password"