BIS Help Guides

How to change the phase(s) for language acquisition classes

Language acquisition classes have different phases. Teachers can set that by themselves. It is important because this information goes on students' reports.

Written By: BIS Edtech Team

This document was generated on 2022-01-09 12:39:54 AM (MST).

This document was generated on 2022-01-09 12:39:54 AM (MST).

© 2022   bavarianis.dozuki.com/   Page 2 of 5

Step 1 — Visit the BIS Managebac page

- Visit https://bavarianis.managebac.com
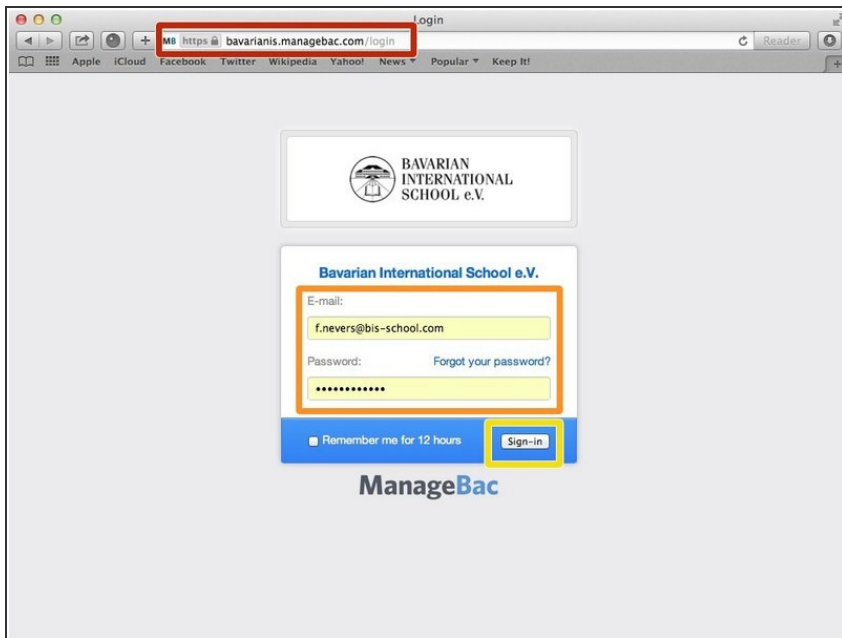
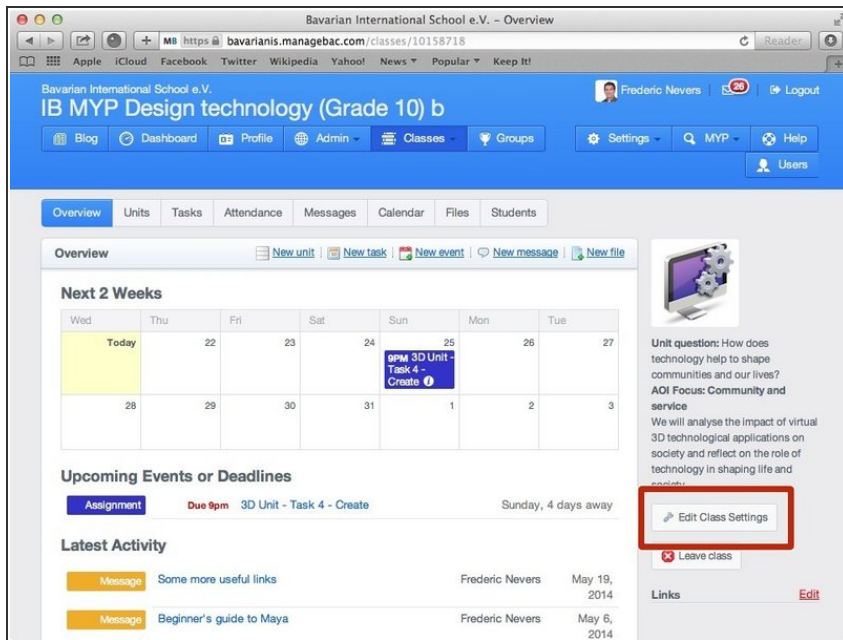- Enter your username and password

- Click on 'Sign in'

- *(i)* If you cannot remember your password, please click on 'Forgot your password'.
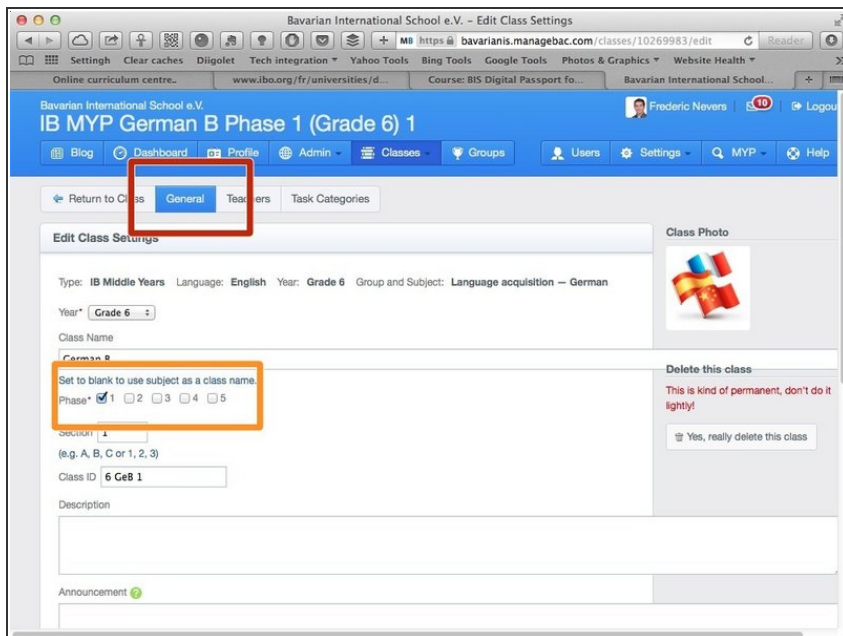
Step 2 — Visit your class page
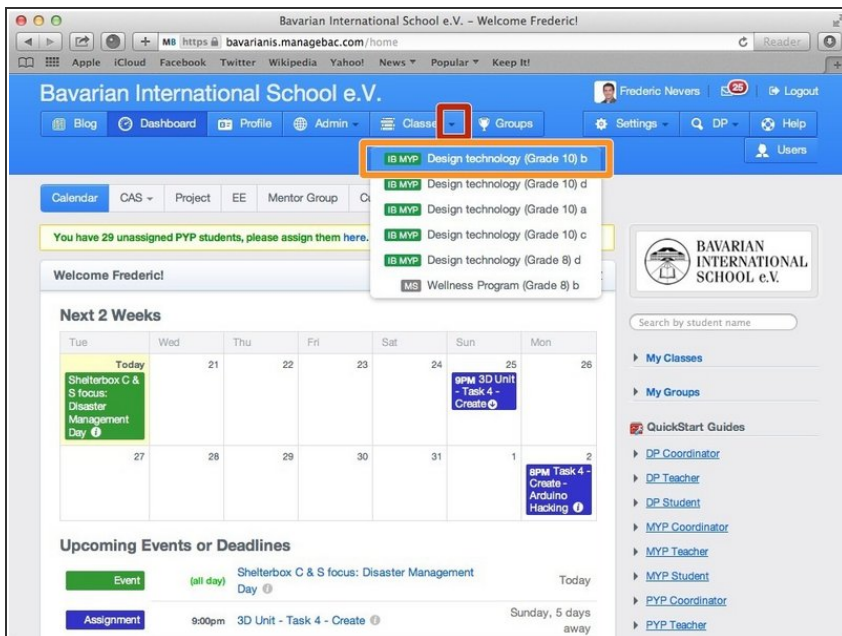
- Click on the arrow pointing down in the 'Classes' tab

- Click on the name of the class you wish to visit the page of

This document was generated on 2022-01-09 12:39:54 AM (MST).

© 2022   bavarianis.dozuki.com/   Page 3 of 5
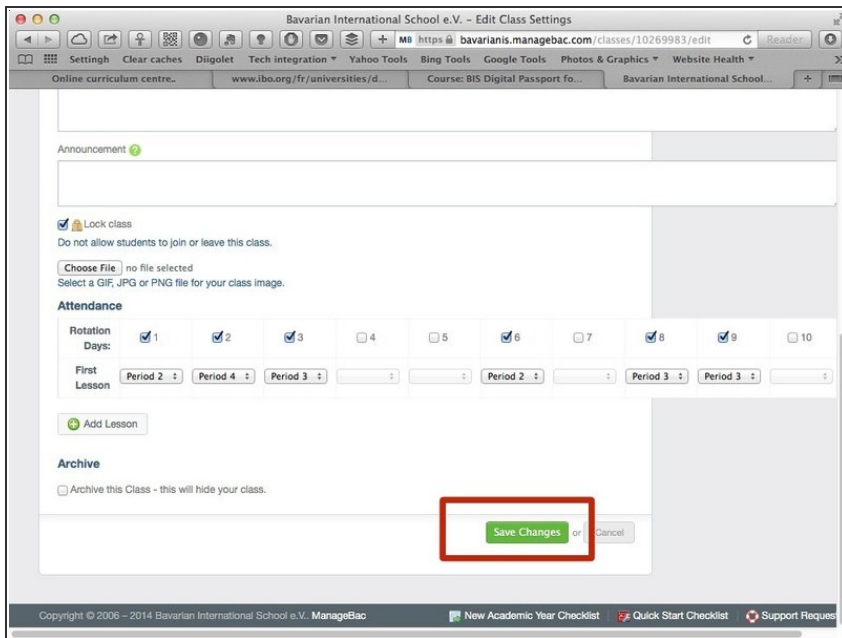
Step 3 — Edit class settings

- Click on 'Edit class settings'

Step 4 — Check the correct phase(s)

- Ensure you are on the 'General' tab

- Tick phase(s) that pertain to your course

This document was generated on 2022-01-09 12:39:54 AM (MST).

© 2022   bavarianis.dozuki.com/   Page 4 of 5

Step 5 — Save your changes

(i) Scroll down to the bottom of the page

● Click on 'Save changes'

This document was generated on 2022-01-09 12:39:54 AM (MST).

© 2022

bavarianis.dozuki.com/

Page 5 of 5