BIS Help Guides

How to export a Pages document to a Word document

If you have a Pages document which you would like to open, edit and save with word, then this tutorial will show you how to.

Written By: s11464

How to export a Pages document to a Wo...



Step 1 — Open Pages document



 Open the Pages document which you would like to export to a Word document

Step 2 — Export the document



Step 3 — Export the document



- Now this Window will appear
- Click on Next to continue
- (i) If you want to you can also choose PDF, Plain Text or other formats

Step 4 — Choose where to save



- Choose where you would like to save your document
- Olick on Export
- You have to remember where you save it to

Step 5 — Open Word document

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 Now you have that same document as a Word document and can open, edit and save it using Word