BIS Help Guides

How to Scan Using Smartphone

Learn how to scan by using smartphone.
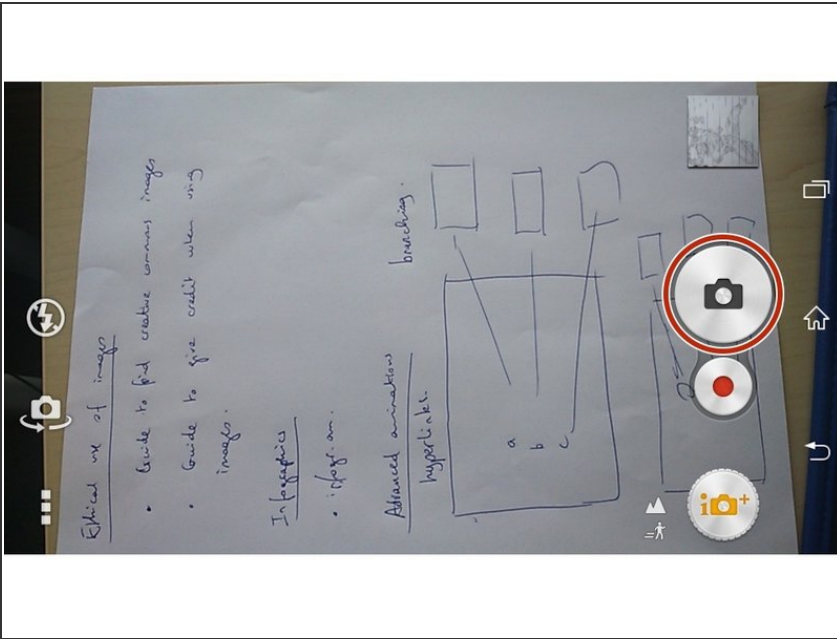
Written By: Mirai

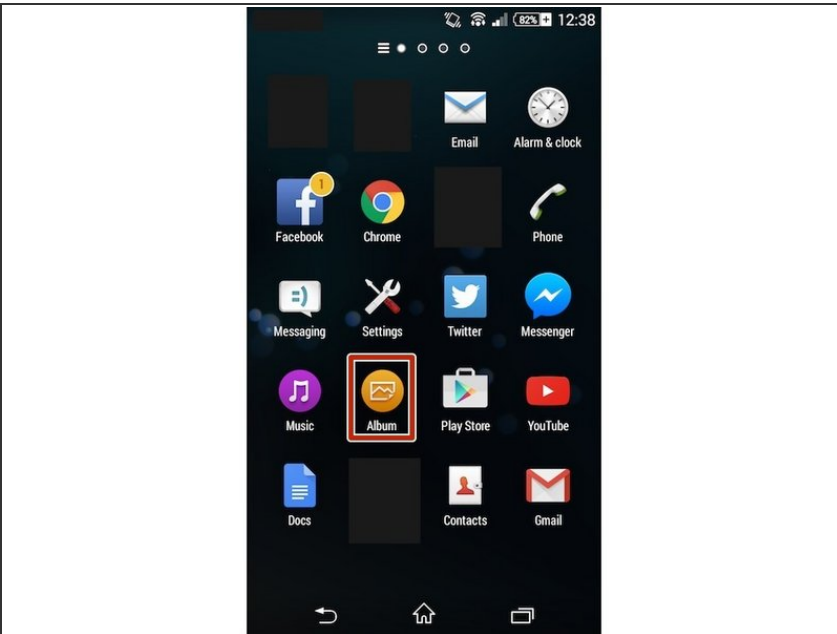This document was generated on 2021-12-21 03:34:48 AM (MST).

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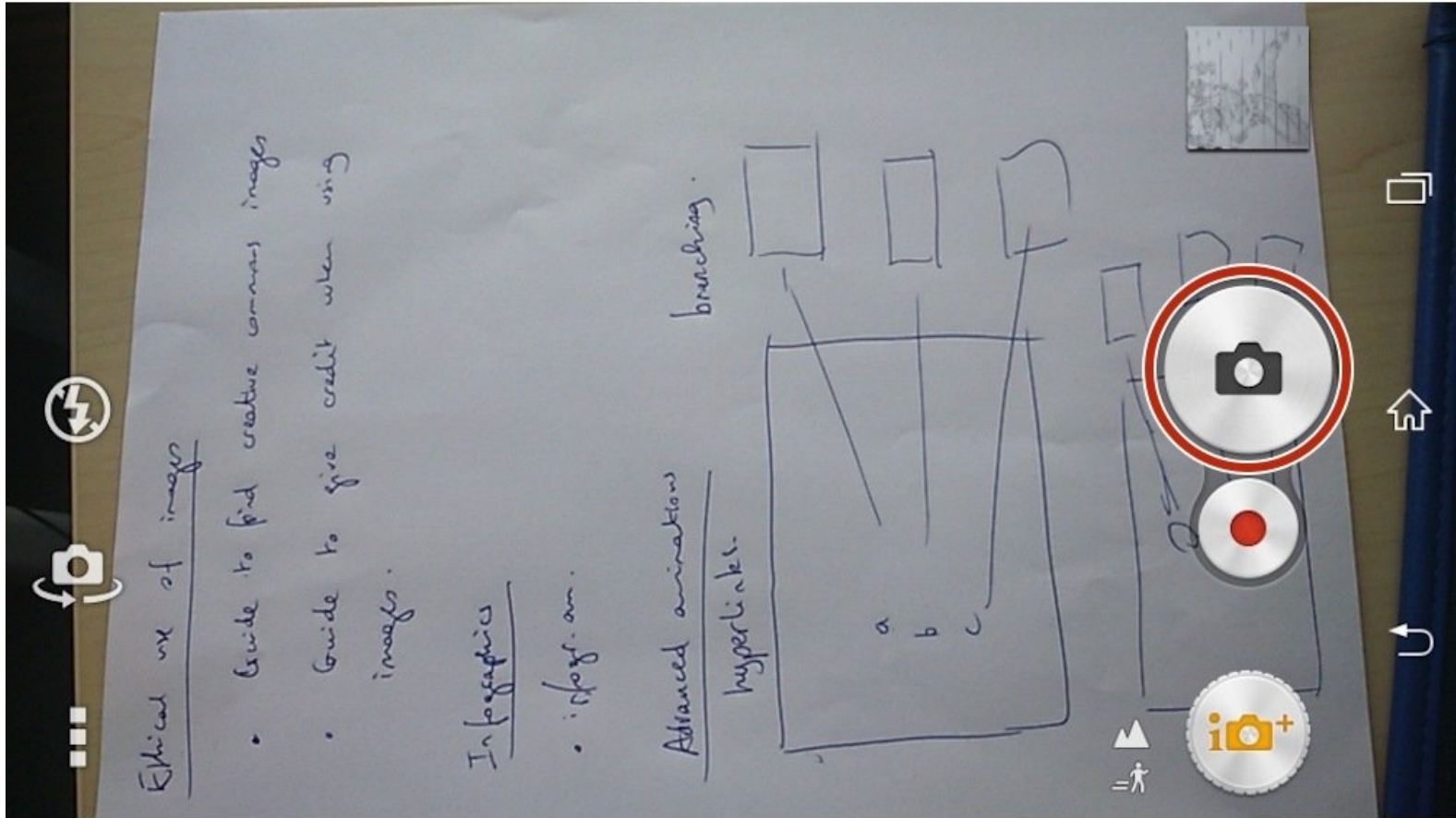
INTRODUCTION

Learn how to scan by using smartphone.

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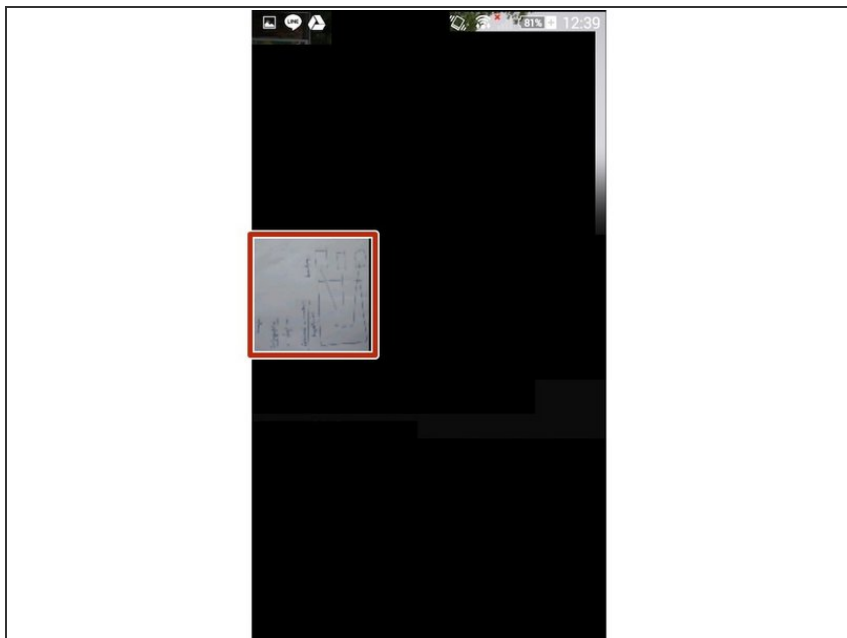
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Step 1 — Taking a Photo

- Opening Camera Application and click the button to take a photo

Step 2 — Opening "Album" Application

- Click "Album"

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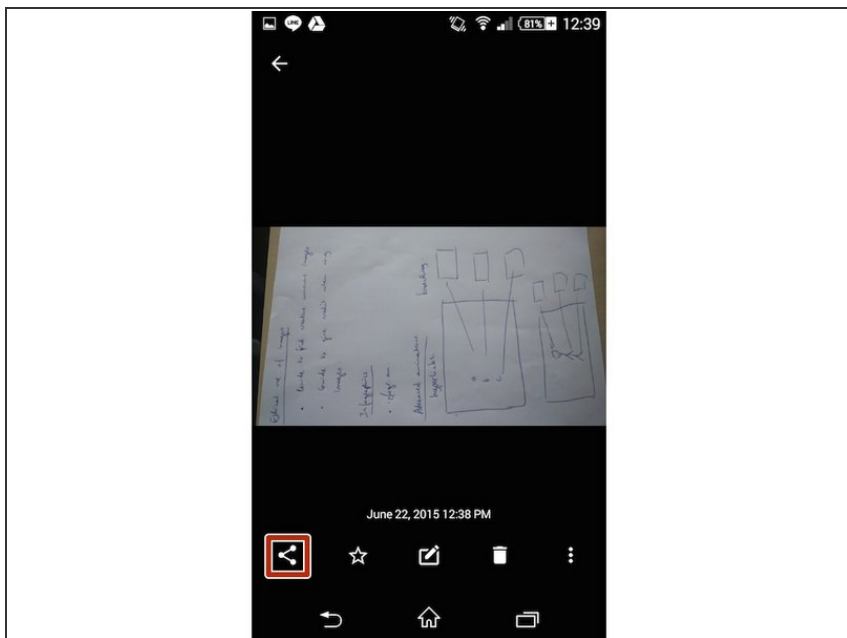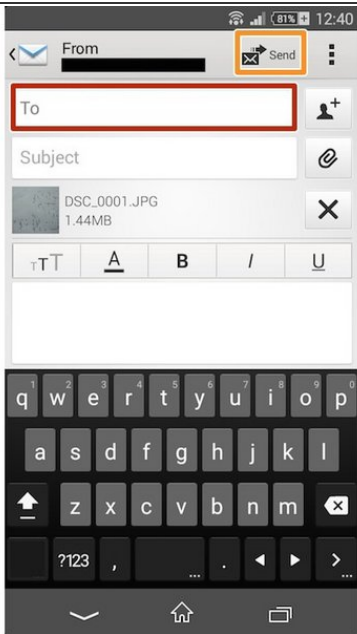## Step 3 — Selecting an Image

- Tap the image that you want to scan

Step 4 — Sharing the Image

- Tap the Icon to share the image

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Step 5 — Sending the Image

- You put the address into the box (which is yours)

- Then click "Send" to send the Image

- If you opened the email in different tablet, you can open the image and can use it.

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