BIS Help Guides

Choosing A Page Type To Present An Idea

Learn how to choose a page type.
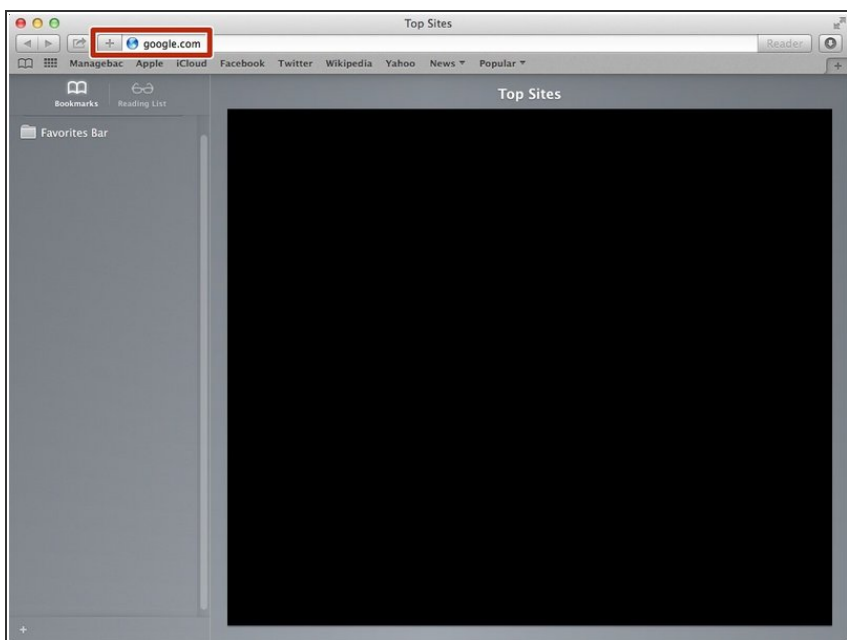
Written By: Aaron

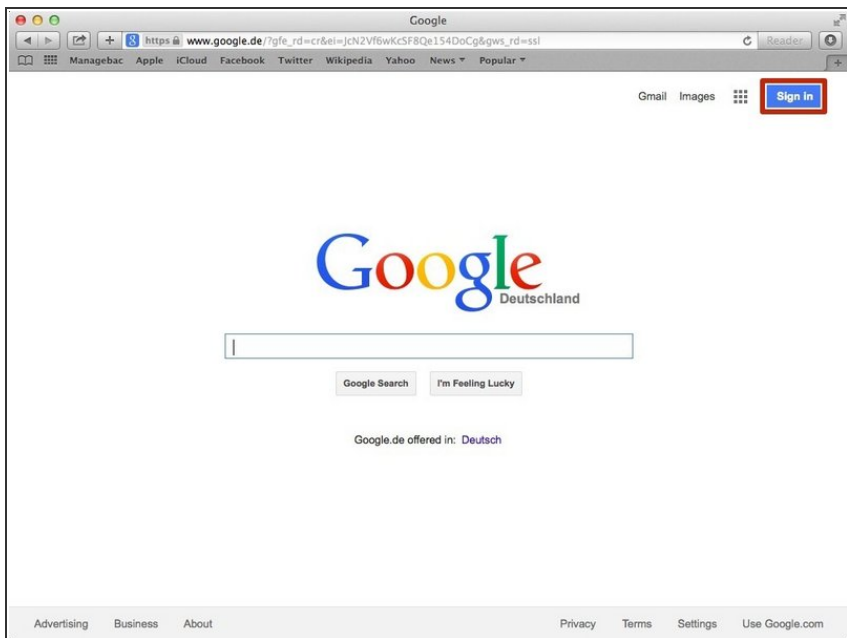　　　　　　　　bavarianis.dozuki.com/
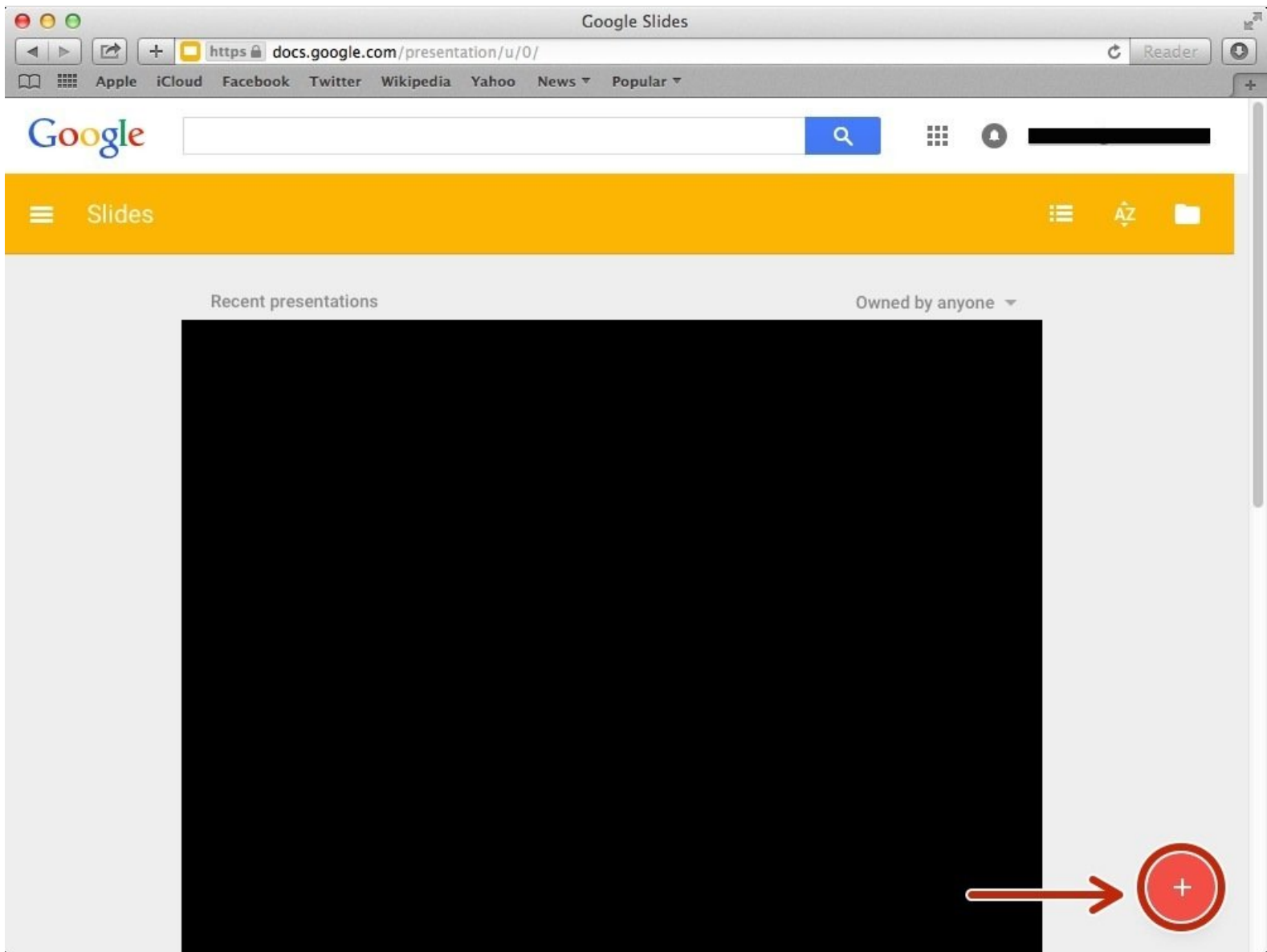
INTRODUCTION

Learn how to choose a page type.

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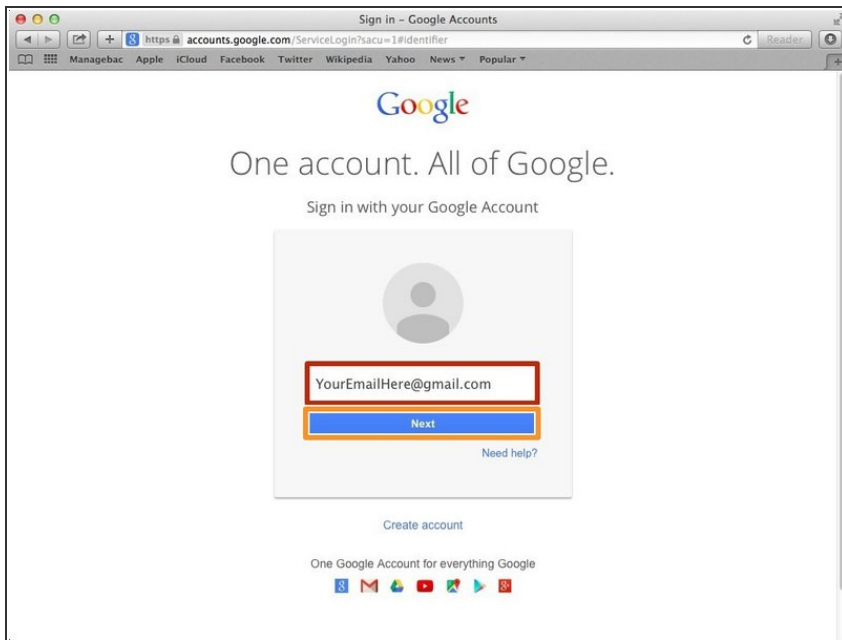## Step 1 — How to Access google.com

- Type "google.com" in the address bar to go to the google website
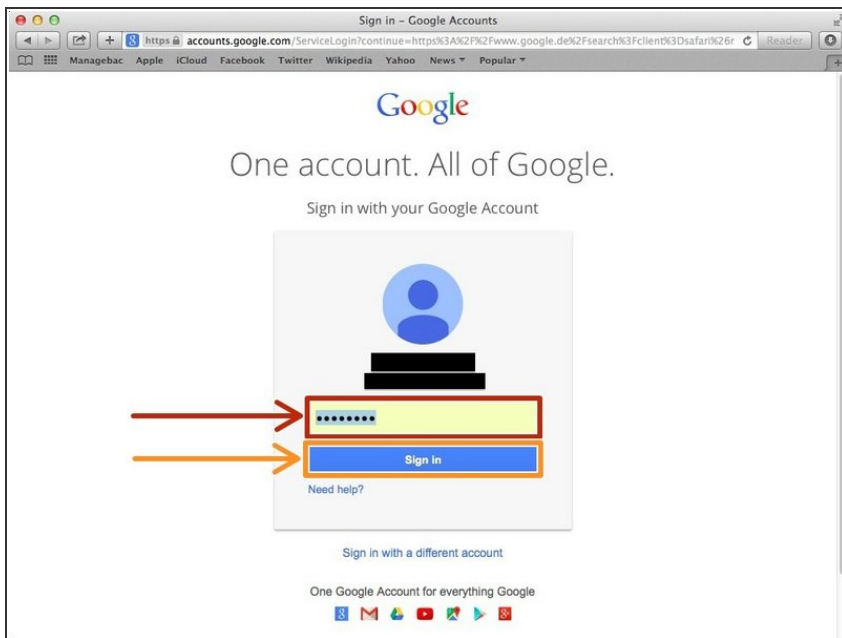
Step 2 — Finding The Sign In Button

- Click on the "Sign In" button to sign in your google account

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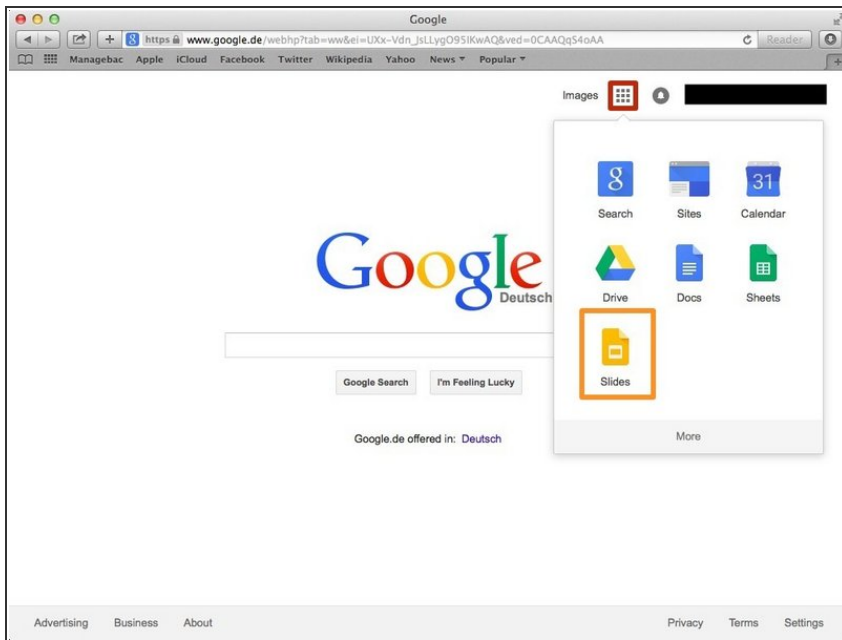
Step 3 — Entering Your Email

- Type your email address into this box

- Click on the blue "Next" button

Step 4 — Entering In Your Password

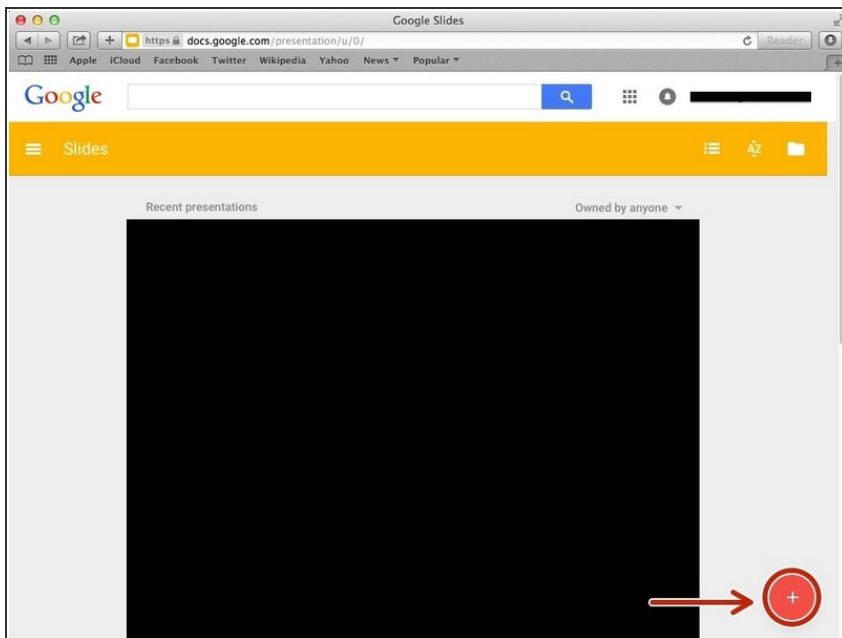- Type your password into this box

- Click on the blue "Sign In" button

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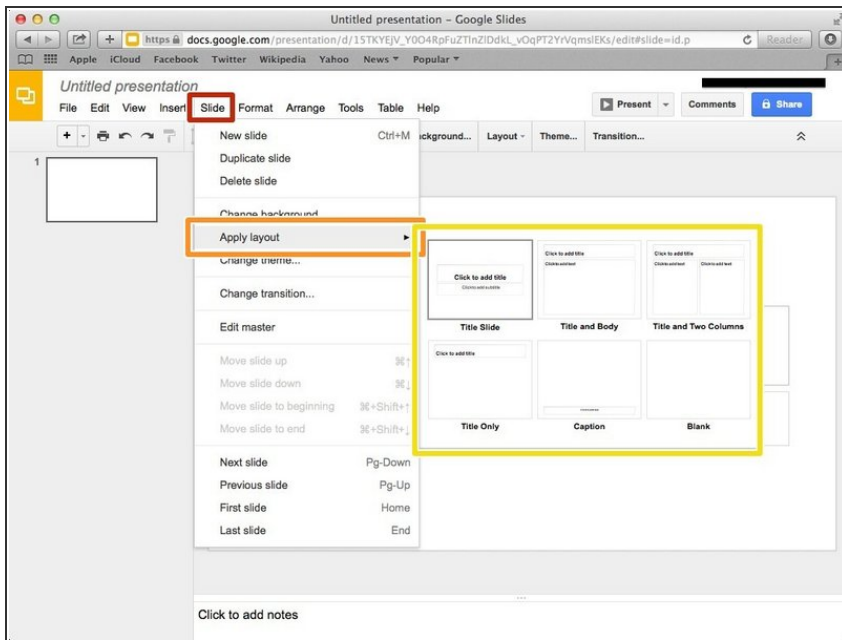
Step 5 — Opening Google Slides

- Click on this button to open a menu of options

- Click on the "Slides" button

Step 6 — Choosing A Page Type To Present An Idea

- Click on the plus button to create a google slide presentation

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Step 7 — Choosing A Page Layout

- Click on the "Insert" button

- Click on "Apply Layout"

- Select the layout you want

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