

BIS Help Guides

How to Increase/Decrease the Number of Decimal Places

Learn how to increase/decrease the number of decimal places in google sheet.

Written By: Mirai

Untitled spreadsheet - Google Sheets

https://docs.google.com/spreadsheets/d/1W0w8JD9Y-ScmtLWOTMrCdJysFq17NW3GOCLQGauOdtQ/edit#gid=0

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Untitled spreadsheet ☆

File Edit View Insert Format Data Tools Add-ons Help All changes saved i... Comments Share

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fx

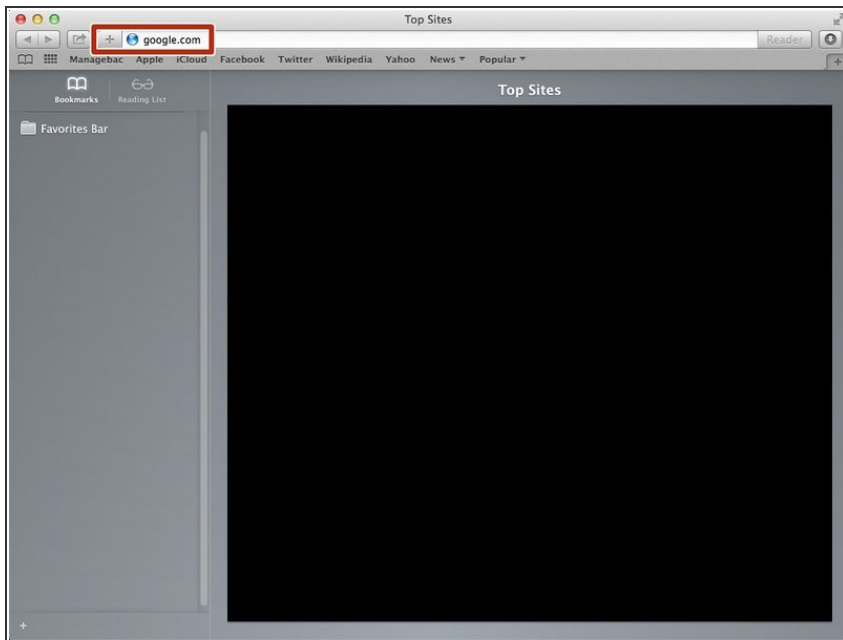
	A	B	C	D	E	F	G	H
1	1							
2	1.0							
3	1.00							
4	1.000							
5								
6								
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+ Sheet1

INTRODUCTION

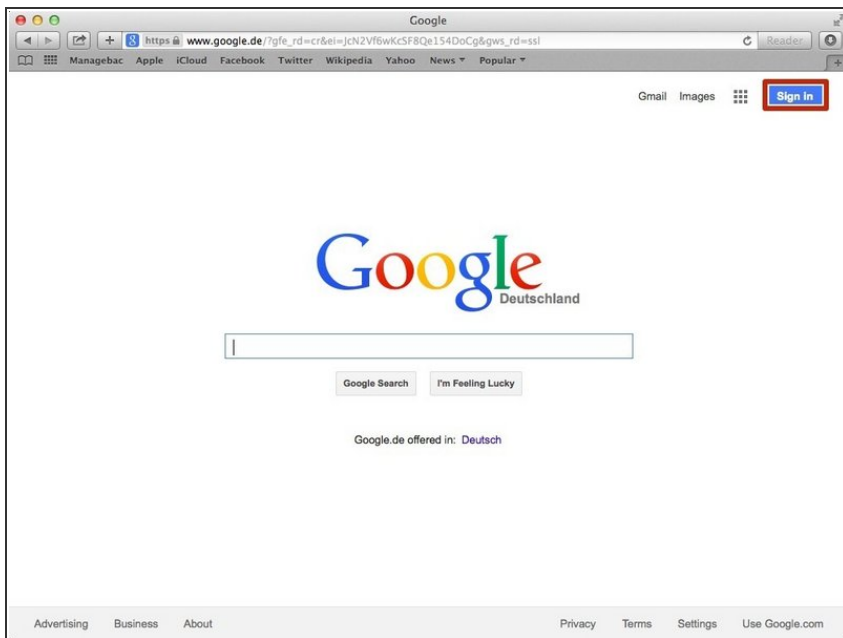
Learn how to increase/decrease the number of decimal places in google sheet.

Step 1 — How to Access google.com



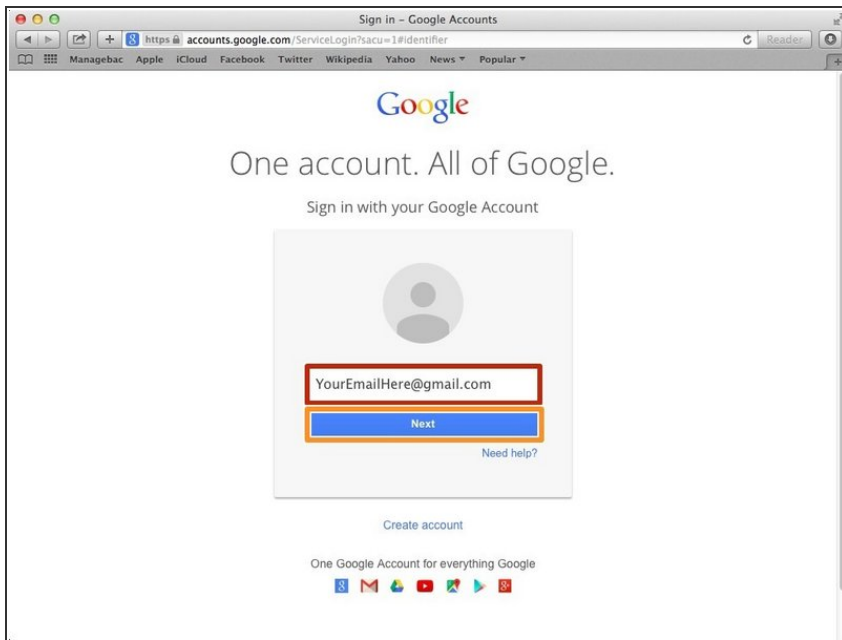
- Typing "google.com" in the address bar to go to the google website

Step 2 — Finding The Sign In Button



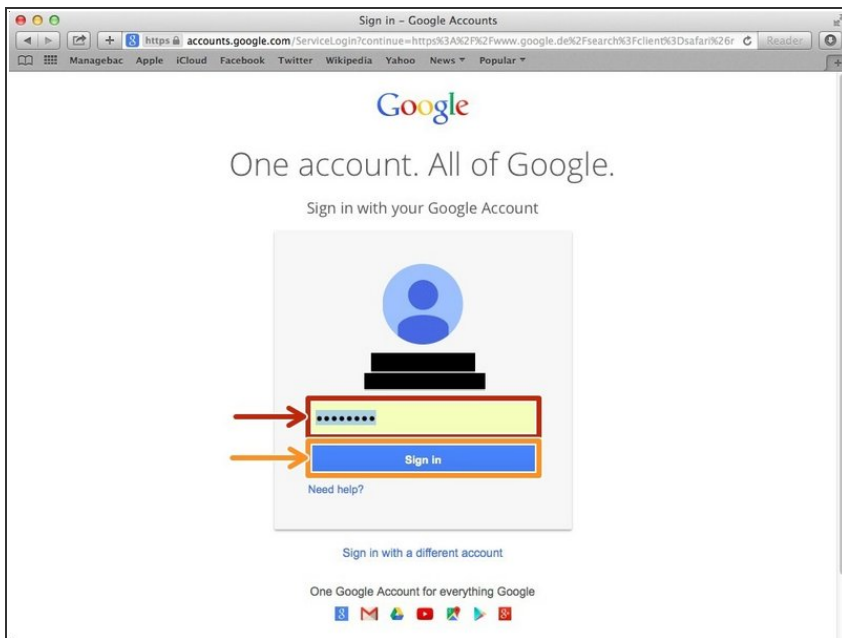
- Click on the "Sign In" button to sign in your google account

Step 3 — Entering Your Email



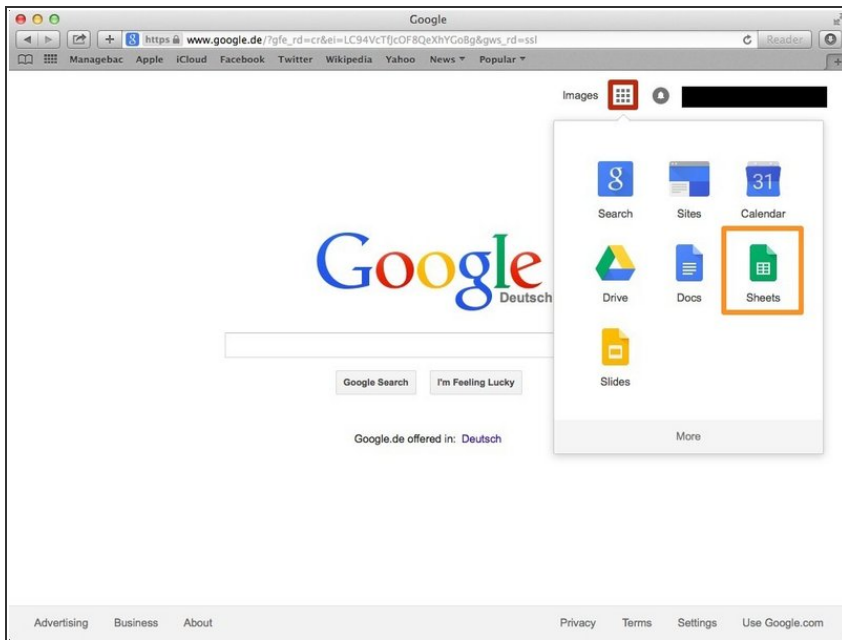
- Type your email address into this box
- Click on the blue "Next" button

Step 4 — Entering In Your Password



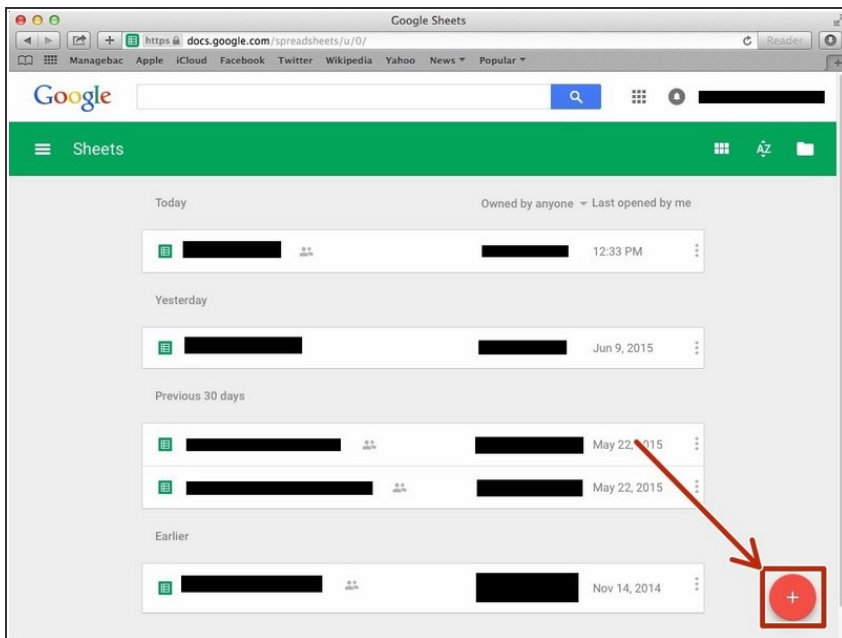
- Type your password into this box
- Click on the blue "Sign In" button

Step 5 — Opening Google Sheet



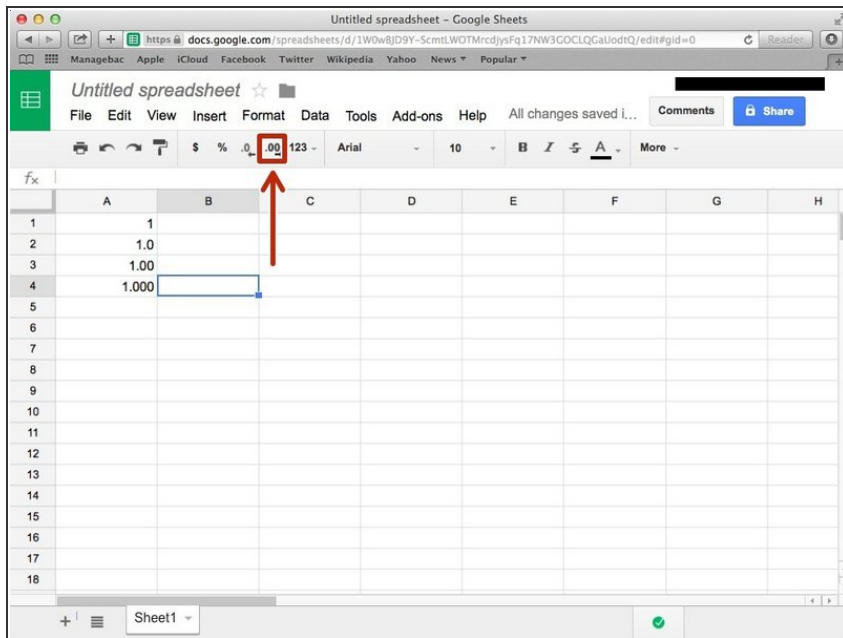
- Click this button to open a menu of options
- Click on the "Sheet" button

Step 6 — Creating a New Spreadsheet



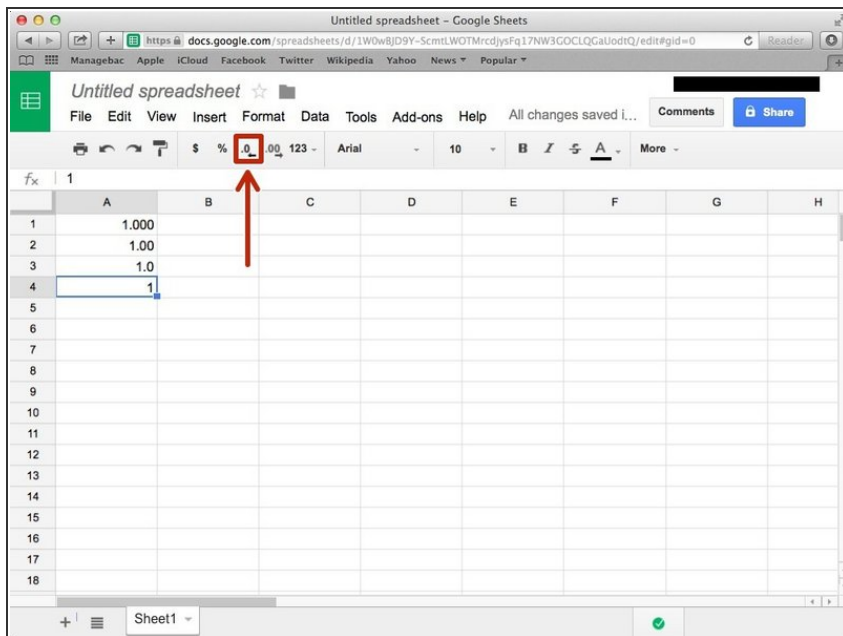
- Click + button to create new spreadsheet

Step 7 — Increasing Decimal Places



- Click this icon to increase the decimal places.

Step 8 — Decreasing Decimal Places



- Click this icon to decrease decimal places