

BIS Help Guides

How to Type Mathematical Formula in Google Sheet

Learn how to type mathematical formula in google sheet.

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Untitled spreadsheet – Google Sheets

https://docs.google.com/spreadsheets/d/1tv3OnbEWN0MRwy-LoYTMTFlv3uBVv8-jdkDo6z2jsl4/edit#gid=0

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Untitled spreadsheet ☆

s056942@bis-school.com

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fx =SUM(B1+C1+D1)

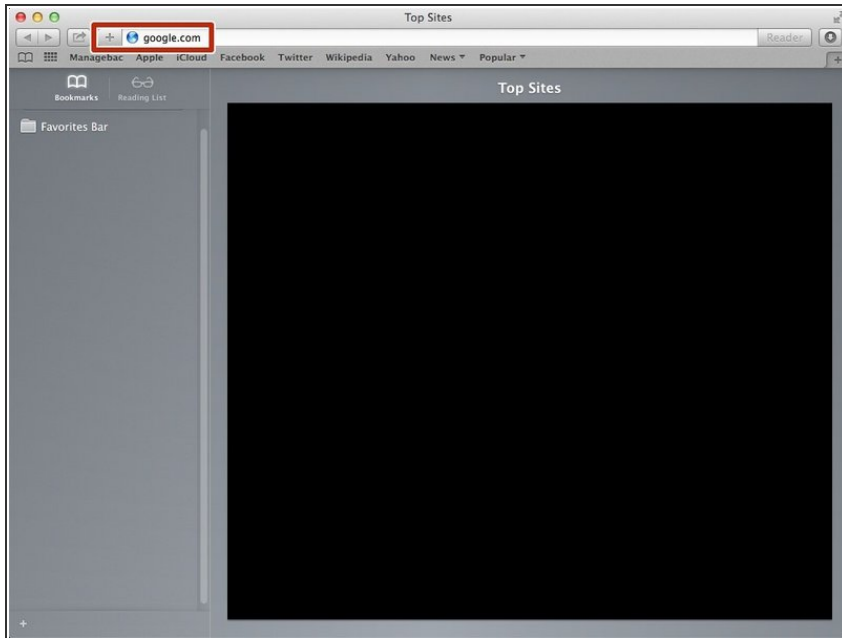
	A	B	C	D	E	F	G	H
1	=SUM(B1+C1+D1)	8	12	88				
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								

Sheet1

INTRODUCTION

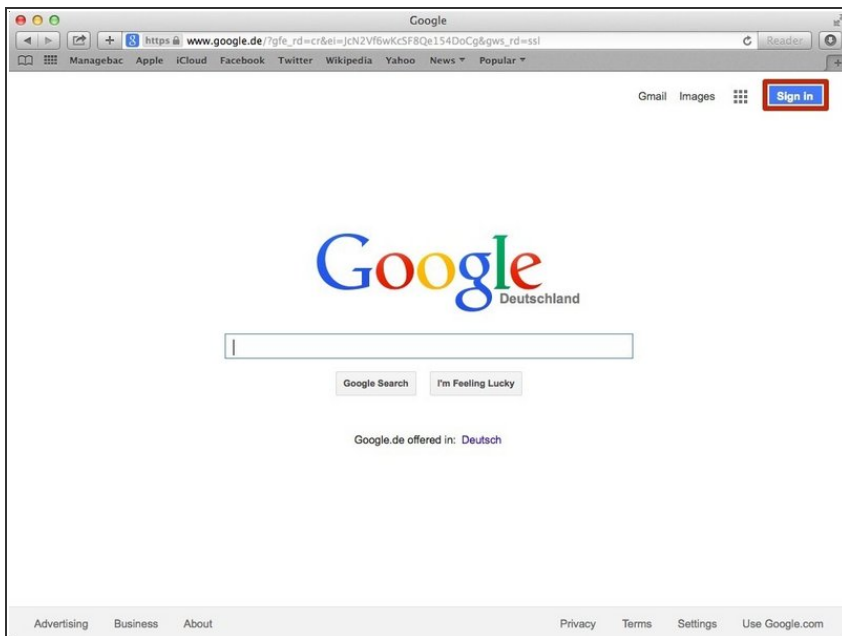
Learn how to type mathematical formula in google sheet.

Step 1 — How to Access google.com



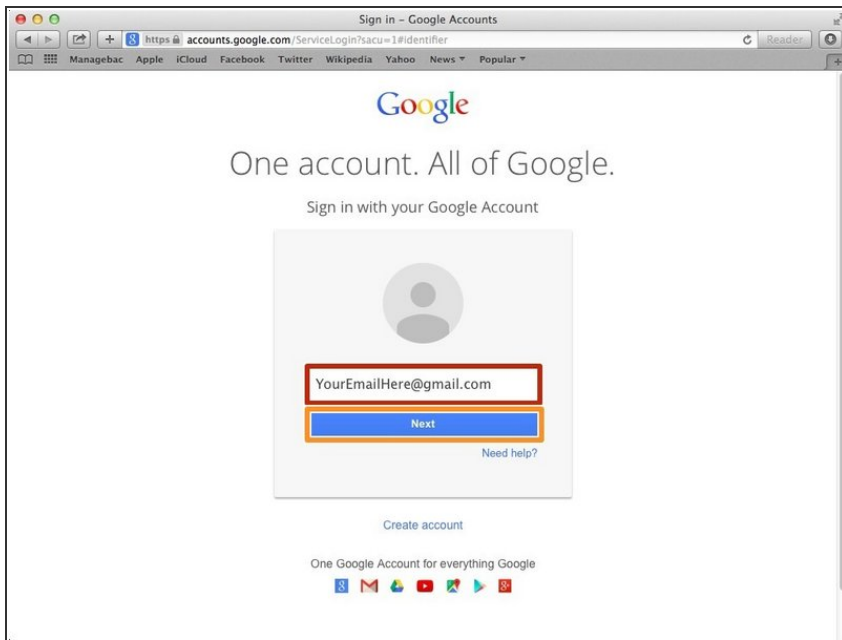
- Typing "google.com" in the address bar to go to the google website

Step 2 — Finding The Sign In Button



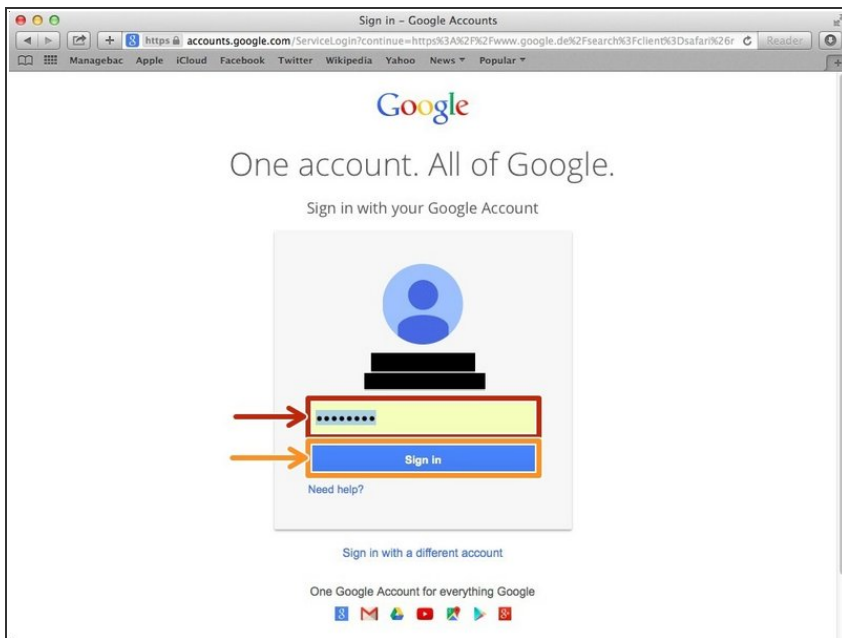
- Click on the "Sign In" button to sign in your google account

Step 3 — Entering Your Email



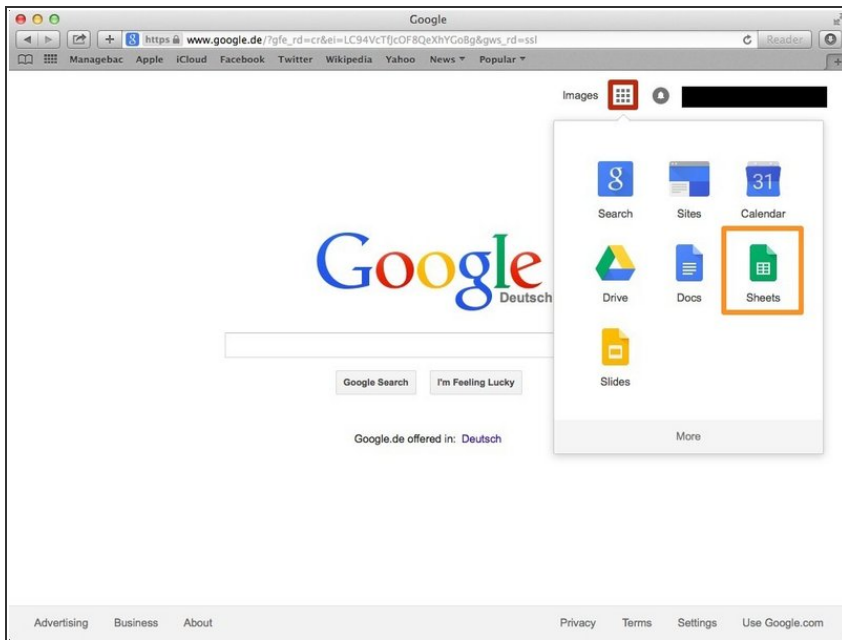
- Type your email address into this box
- Click on the blue "Next" button

Step 4 — Entering In Your Password



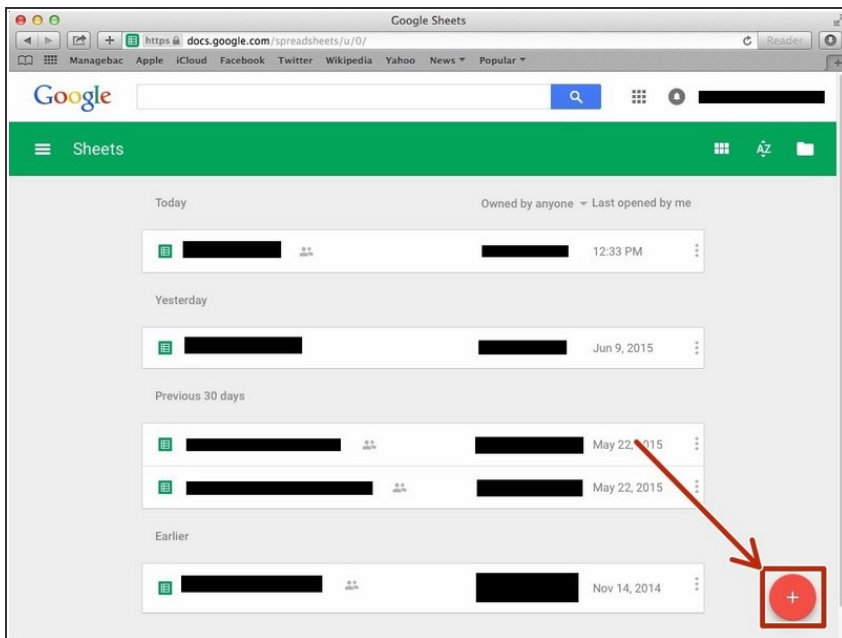
- Type your password into this box
- Click on the blue "Sign In" button

Step 5 — Opening Google Sheet



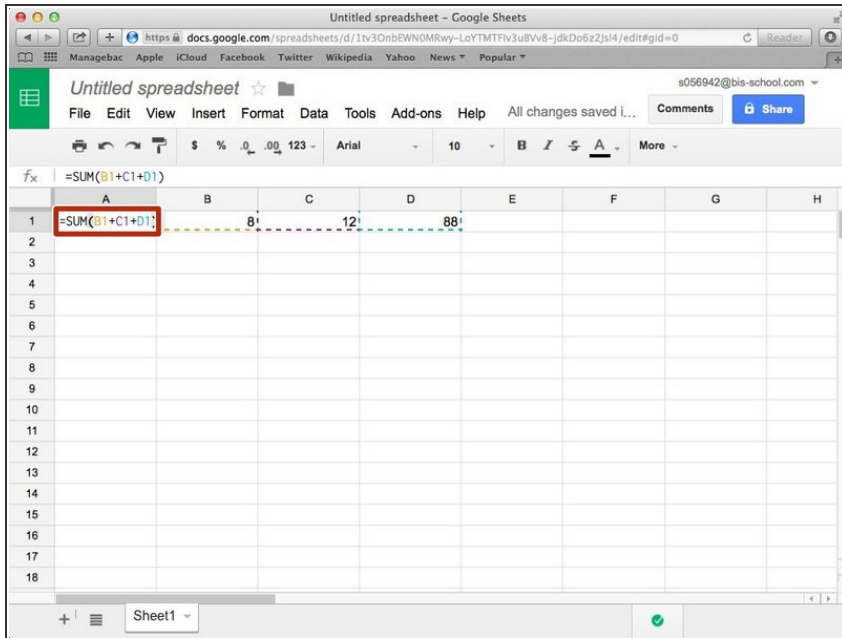
- Click this button to open a menu of options
- Click on the "Sheet" button

Step 6 — Creating a New Spreadsheet



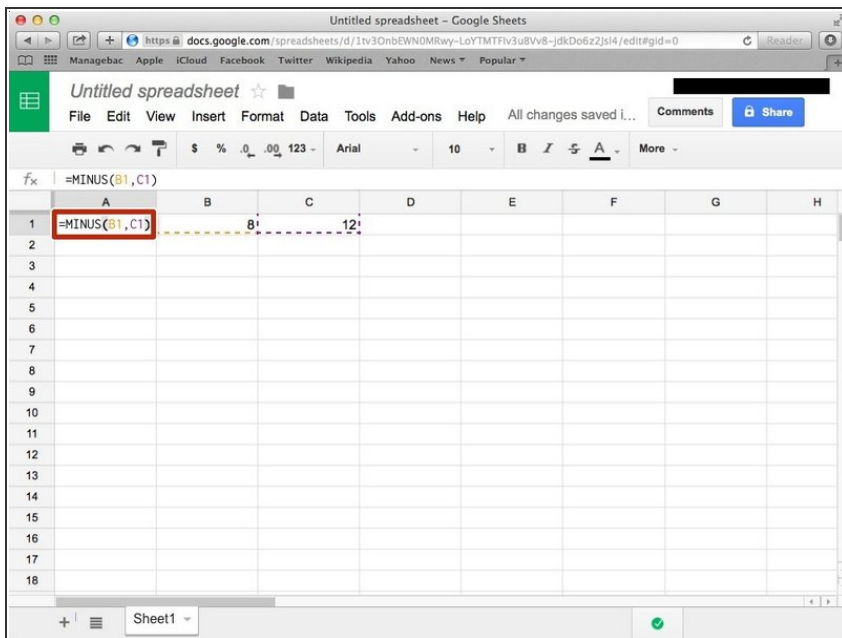
- Click + button to create new spreadsheet

Step 7 — Addition



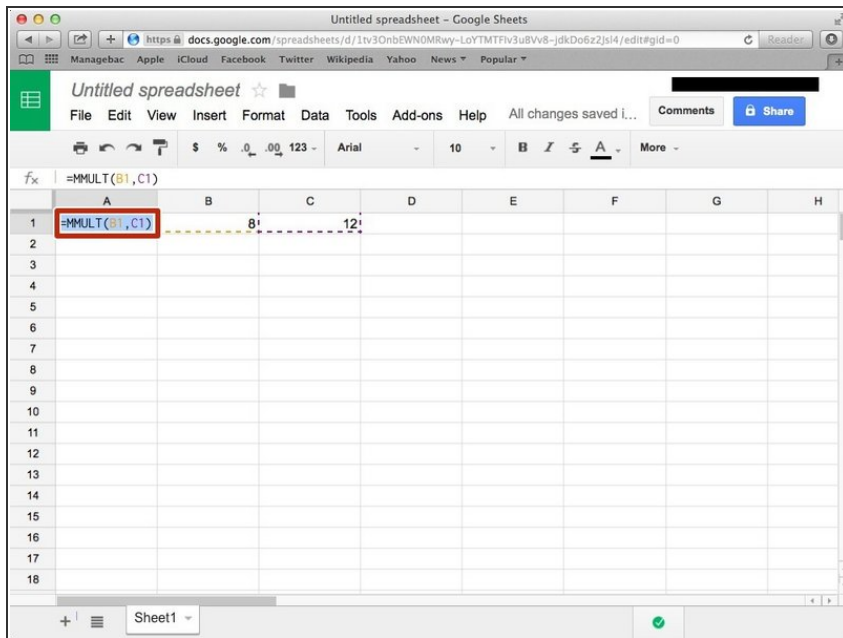
- Type "`=SUM()`". In the bracket, you put the Symbols (always **Alphabet** and then **Numbers**) of the boxes you want to add. Between each symbols put +. For example, in my case, `=SUM(B1+C1+D1)`.

Step 8 — Subtraction



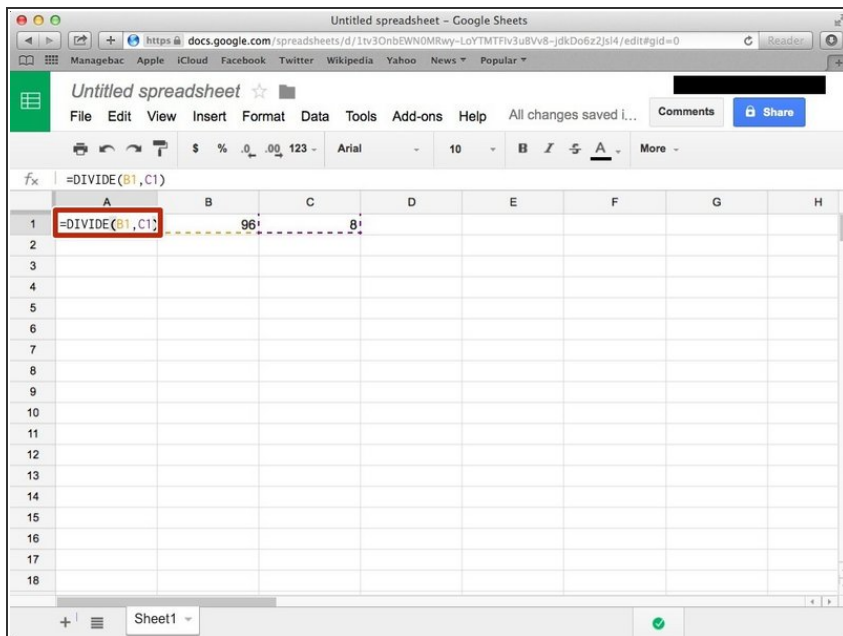
- Type "`=MINUS()`". In the bracket, you put the Symbols of the boxes you want to subtract (minuend first then subtrahend after). You have to put comma(,) between the symbols.

Step 9 — Multiplication



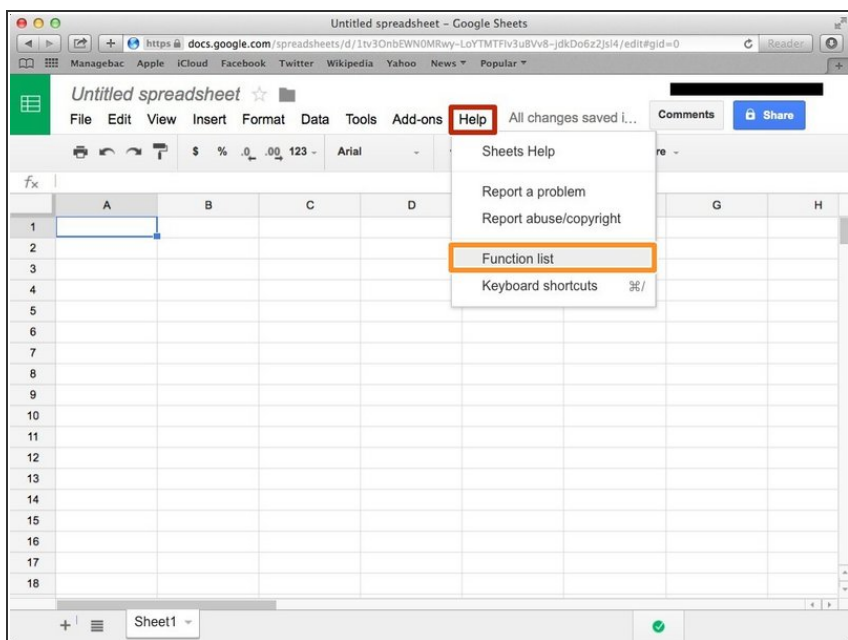
- Type "`=MMULT()`". In the bracket, you put the Symbols of boxes you want to multiply. You have to put comma between each symbols.

Step 10 — Division



- Type "`=DIVIDE()`". In the bracket, you put the Symbols of the boxes. You put the dividend first then put divisor next.

Step 11 — Other Formulas



- Click "Help"
- Click "Function list" then you can visit website of other formulas. (<<https://support.google.com/docs/table/25...>>)